

General Behaviour:

- A. Learners are expected to maintain a high standard in their behaviour and manner of speech.
- B. Learners' actions and language should be courteous at all times.
- C. Learners should greet peers, teachers and visitors whenever they meet them.
- D. Each Learner should take pride in keeping the school campus clean.
- E. The child should be responsible for keeping their belongings. Parents must write the learner's name on their belongings in Class Nursery to Class 2.
- F. Fighting, bullying, denying use of facilities to others, damaging school property and causing injury to others will invite strict disciplinary action.

Code of Conduct for Learners.

- A. Skipping classes without approval from the Class Teacher or Principal.
- B. Misbehaviour towards any employee of the school.
- C. Disobeying lawful orders.
- D. Creating disturbance while the class is being taught.
- E. Bullying/rowdyism and rude behaviour, in and outside the school.
- F. Eve-teasing/bad behaviour towards girl-learner, in and outside the school.
- G. Bringing electronic gadgets/mobile phones to the school.
- H. Smoking/chewing gutkha/paan/khaini/vape, sneezing powders, etc.
- I. Use of motor vehicles like scooters/mopeds, etc., by the Learner as a mode of transport to school.
- J. Use of drugs or intoxicants.
- K. Theft/pilfering of school/Learners' property.
- L. Disfiguring or otherwise damaging any school property.
- M. Use of violence in any form.
- N. Casteism, racism, communalism or the practice of untouchability.
- O. Posting objectionable pictures/posts on Social Media.
- P. Bringing crackers, explosives or any other unsafe materials to school.
- Q. Bursting crackers or throwing colours on one another/painting faces.

The school follows a **zero-tolerance policy** towards the above acts of misconduct. The principal shall take suitable action at the school level depending upon the gravity of the misconduct, which may include:

- a. Verbal/written warning to the Learner and parents.
- b. Detention during recess for completion of neglected class work.
- c. Suspension for a specified working period.
 - i. for 15 working days at the 1st instance
 - ii. for 30 working days at the 2nd instance
 - iii. shall be expelled from the school at the third instance.
- d. Recovery of loss through replacement of school property due to wilful damage.
- e. Expulsion/rustication from school.

The Digital School Diary:

- a. It will be presumed that all learners and parents are aware of the information provided in the digital school diary, which is available on the St. Anthony's Convent Higher Secondary School website.

Parents-Teacher Interaction (PTI) Meetings.

Morning Shift: 8:00 AM to 10:00 AM

Afternoon Shift: 1:00 PM to 3:00 PM

Parent Teacher Interaction will be held generally on Saturdays. In case of any activity, examinations, competitions, events, or PTA Meetings, the PTI will not be held. Information for the same will be mentioned through a circular.

General Behaviour:

- a. The parent is required to inform the school if there is any change in their address and Telephone numbers through e-mail or hard copy as an application to the school office.
- b. The Name, Class and Section of the pupil should be marked on all the belongings of the Learner.
- c. Children will not be allowed to go home during school hours or examinations. No half-day school will be permitted.
- d. Parents are advised not to make any social engagements or medical appointments during school working hours. To ensure better discipline, Parents are advised not to send their children to school on days when they have such appointments.
- e. To get the best from the school for the learner, parents are requested to be active with the school by paying attention to their attendance, punctuality, discipline and taking an interest in the learner's work.
- f. Parents are advised to check the School App – My Camu / Oxford App and the school bag regularly.
- g. If the learner is sick, parents are advised not to send the child to the school and to submit a Medical certificate with an application later.
- h. Pre-primary Learners must carry an extra set of clothes and a napkin every day in their school bags.
- i. If any child comes late to school, they must get permission from the principal or academic head before entering the class.
- j. School Camu App, School Website, Facebook, YouTube & Instagram of the school is updated with various activities of the school from time to time. Do subscribe to them and appreciate the learner's work.
- k. Communication with the teacher or any staff can be made using the email ID provided to each student by the school. Please use only the official ID of the school staff for communicating. Engaging in communication with the school staff on personal WhatsApp, email, contact, social media or meeting at the residence to exchange school-related information is not professional for the school staff and shall not be accounted for problem-solving.
- l. The school has a strict policy that school teachers are not allowed to provide personal coaching to any learner of any age group unless written permission is received by the Principal. If an appointed school teacher at St. Anthony's is known to take coaching/tuition of the learners of St. Anthony's, then she shall be terminated from her job at school.